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| **Group Name:** | **Disability Thematic Group** |
| TIME | **2-4pm.** | DATE **Monday 17th April 2023** |  |
| VENUE | **Youth Resource Centre Finglas** |
| QUORATE | Yes No |
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**In attendance:**

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| Name | Community Group |
| Martin Hoey | Disability Advocacy |
| Mick Keegan | Polio Survivors |
| Alex Sproule | Ballymun Active Disability Group |
| Adrienne Boyle | PPN Facilitator |
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**Apologies:**

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| Name | Community Group |
| Sandra Dillon | Meeting Place Club Finglas |
| Gary Kearney | Headway National Advocacy Group |
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**Agenda & Notes:**

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| TOPICS DISCUSSED | NOTES |
| 1. Minutes Meeting 13th March. 2023 | Agreed PROPOSER Mick, SECONDER, Martin |
| 2. Formal Committee Meeting Coming Up | 1.Traffic & Transport: Martin to let group have the date of the next Traffic and Transport SPC for the minutes. Martin to let group have Agenda of that meeting, either for discussion at the next DTG meeting or by email if he is given inadequate time for meeting discussion. An issue for the reps has been the short notice they receive the agenda before the meeting, usually 3-4 days.2. (LCDC. The next meeting is May 26th, and following meetings May 24th, June 21st, Sept 27th, and November 22nd (DCC website data). Action: Should we check the agenda with Sandra and check her plans for DTG input?) |

**Items: 2** **ACTION**

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| PERSON | PERSON TASK/ACTION | TIMEFRAME |
| Adrienne | Work with Martin/Gary and Sandra to see how we translate data from committee meetings to the template. Attached is a Word version of the template. | After the next committee Meeting |
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| 3. **Role of representatives** | Notes |  |
|  | We had a useful discussion based on Adrienne’s graphic, taken from the Handbook (attached). Main issues for reps are (i) the short notice they are given of the agenda and (ii) they feel they are not listened to in the actual committee meetings. They would like represented on more Committees. Proposal: Martin. Seconder: Mick |  |
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**Items:** **ACTION**

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| PERSON | PERSON TASK/ACTION |  TIMEFRAME |
| Mick | That Ruth be asked to organised refresher Reps training, which includes specific data on their roles and responsibilities as well as details of the structure and operation of the PPN and their role within this. | ASAP |
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| **4 Proposal for the next 2 meetings from Dr Vivian Rath** | Notes |  |
|  | Agreed to welcome Dr Rath for discussion of the work of the DTG in Wexford, for one hour of each of the next 2 meetings, May 8th, and June 12th 4-6pm. The meeting would be by zoom. |  |
| Items: ACTION | Adrienne to confirm this with Dr Rath. |  |
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| 5 New members | Notes |  |
|  | In the context where the group wants to expand, specific invitations be sent to these meetings with Dr Rath; Ruth to contact IWA, Disability Federation Ireland, NCBI and the Independent Living Movement. |  |
| Items: ACTION | Adrienne to contact Ruth. |  |
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| **6 Banner.** **Brochure** and **Pens** | Notes |  |
|  | *Banner*. The group agreed to keep its own original design, possibly removing the Volunteer Bureau logo. |  |
| Items: ACTION | Mick to bring the group decision to the next Secretariat and get their approval of the group decision. Martin then to proceed with Ruth to print. |  |
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| 7 Brochure | Notes |  |
|  | *Brochure*. Not yet ready. |  |
| Items: ACTION | Martin to bring a draft to the next meeting for discussion/approval.  |  |
| 8 Pens | ***Action***. Martin to circulate data on the printing and purchasing of DTG pens which will be for circulation at events etc. |  |
| 9 *DTG Video*. | ***Action*** Martin and Mick will come up with new proposals for the video. ***Action***: Mick to check with Ruth the updated position concerning the agreed tendering process for making a video. |  |
|  *10 Presentation to November Plenary*.  | The group proposed it make a presentation to the November plenary on disability. The specific focus is yet to be decided.***Action***: Mick to contact Ruth to check the feasibility of this. The focus might become clearer following the two sessions with Dr Rath when the workplan of the group for the rest of the year might be agreed. |  |
| *A.O.B* | **Keeping the group accounts*****Action*: Martin** to set up a spread sheet and keep tabs of spending. Martin to check with Ruth on venue costs today and any other spends from the group this year. |  |

**Details of next meeting:**

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| The following meetings were agreed: | * + - Monday May 8th. Zoom 4-6pm
		- Monday June 12th Zoom. 4-6pm. (Adrienne may not be available)
		- Monday July 10th. In person. 4-6pm.Possibly Finglas Youth Resource Centre.
		- Monday September 11th. In person. Time to be agreed but likely 4-6pm.
		- Monday 9th October. Zoom (due to cold weather). Time to be agreed.
		- Monday 13th November. Zoom. Time to be agreed.
		- Monday 11th December. In person, Christmas celebration. Possibly Jurys Parnell Square. Time to be agreed.
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**Mini Checklist:**

 Minutes of previous meeting Conflicts of interest recorded.