**Secretariat minutes 14 May, 2024**

Present: Mick, Catherine, Siobhan and Ernie

Apologies: Rachel, Gavan, Frank, Steven, Alicia -

Staff: Resource Worker (note taker)/Support worker

**Minutes:**

**Represent, Educate, Network (Catherine to facilitate).**

1.  Minutes from 09 April 2024 meeting to be agreed.  (Mick proposed, Catherine seconded).

2.  New PPN member groups from April ratified as presented by Rachel Merriman. All ratified except one group, which Rachel will email and decline (sole trader).

**3.  Coordinator's Update**

* The PPN received a second query from DRCD re:  Income and Expenditure Report 2024.  This was dealt with and the email correspondence is attached (Query two from DRCD re).  Essentially there is a recoup of 414 euro this year, due to underspend on Support worker salary in 2023, and this was expected.
* The Q1 audit accounts from DCVC are attached for information (PPN Programme 2024).
* Events: an information night on Thursday 09 May, the Plenary on Thursday 23 May and the DCU Summer School from 27 - 30 May on the Glasnevin Campus and online.  It would be ideal if Secretariat can attend one or more of these events before we break for the summer:  <https://dublincityppn.ie/events/>
* The PPN National Conference will be held in Limerick on Thursday 17 and Friday 18 October 2024.  6 single rooms have been booked for 2 nights (Wed 16 and Thurs 17 October) in the conference hotel, The Strand Hotel. The official 10 year anniversary of the PPNs will be celebrated at the conference.
* The Wheel is offering one more live training for PPN Secretariat on 08 May 10.00am - 12.00pm and [You can register here](https://wheel-ie.zoom.us/meeting/register/tZYpcu-hqj4jGNGmtQ_i8GYuLaqzr58jBDXD).

**4.  Updates from Secretariat**

* Mick volunteered to join the National Secretariat Networking group, in placement of Gerry Kerr and will attend meetings on behalf of DC PPN. He noted that it’s important that all meetings use, Easy English.
* Mick also wanted to talk about an away day, or a team building day for the Secretariat and Representatives:  a boat trip on the Liffey/a trip to Phoenix Park, etc. Suggested date, Saturday 22 June for a boat trip from Ringsend Sailing Club with Rachel R to organise. Ruth to send out a message to ask people to join.
* Ernie and Alicia have booked Martin Saunders and Dr Ebun Joseph to deliver training to the PPN on caring for the carer, and "anti-racism or equality training".  One member of the Secretariat feels concern that it’s not in the remit or mandate of the PPN to be offering training on anti-racism issues. The coordinator suggested that it was within the scope of the Migrant Thematic Group and within issues arising from the possibilities of new reps having to sit on committees with people with potentially challenging views post election 07 June. Further discussion needed. However, Dr Jospeh has been booked to speak at the Plenary and to offer 4 workshops for member groups, who might be experiencing difficulties with their membership. This sits within the capacity training area of the programme work.

5.  AOB

6.  Date of the next meeting, Tuesday 11 June, 2024 6.30pm - 8.30pm