**Secretariat Minutes 11 June, 2024**

Present: Mick, Catherine, Siobhan and Ernie

Apologies: Mick, Alicia,

 Staff: Resource Worker

**Minutes:** **Represent, Educate, Network (Catherine to facilitate).**

1. Minutes from May 2024 agreed (proposed by Catherine, seconded by Frank). May 2024 minutes uploaded to the website [here](https://dublincityppn.ie/resources/secretariat-meeting-minutes-14-may-2024/).
2. New PPN member groups for May 2024, ratified by the Secretariat.
3. Coordinator’s update:
* The Migrant Thematic Group hosted a stand at Africa Day, and we would suggest same in 2025, as it was a great experience to network, to meet DCC staff and other stakeholders.
* The May Plenary was a great success: a photo gallery was uploaded to the website [here](https://dublincityppn.ie/dublin-city-ppn-plenary-photo-gallery-may-2024/). Representatives who are stepping down were presented with certificates from the PPN, Rachel Rooney gave the Secretariat update, and Neo-Archaic gave a wonderful presentation about the recent upgrades to the website called, [“In Dublin”.](https://dublincityppn.ie/in-dublin/)
* The autumn series of training events have been booked, which you can read about [here](https://dublincityppn.ie/events/).
* A draft SPC scheme of work will be sent to the PPN for comments and feedback before the end of the summer. Catherine and the IEN to work together with the PPN to make suggestions for the next cycle of council.
* Agreed to signpost member groups to further work from Academy Street workshop and fundraising content, but will park the idea of a “festival of fundraising” from 2024 onwards. While the festivals in 2021, 2022, and 2023 were very successful, it’s time for the PPN to try other training programmes. In addition, the one-to-one fundraising mentoring with Academy Street Workshop, within the DCC additional training grant is coming towards the end of its scope. Not to be renewed in 24 or 25.
* Ruth to be on leave during August, with no staff. Out of offices on the email accounts, and notices on the social media. No further Secretariat meetings until 10 September.
1. Updates from the Secretariat
* Catherine highlighted an event on 22 June with Cultivate – will share details of the event on social media and the PPN Bulletin.
* The planned boat trip for Secretariat and Representatives on 22 June, can’t go ahead as lack of interest – only four people signed up for it, and it’s too few to book a boat with Rachel Rooney.
1. Any other business: n/a
2. Date of next meeting: 10 September, from 6.30pm – 8.30pm