**Secretariat minutes February 2022**

Present: Ellenora, Ruth, Beatriz, John, Deirdre, Rachel, Ernie, Steven, Gavan.

Absent: Gerry, Catherine, Ann Marie.

Minutes from January meeting proposed by Rachel, seconded by John.

Minutes to be uploaded to the PPN website, as agreed.

**Minutes**

1. **Ellenora** presented the last updates and edits to the 5 year strategic plan to the group, who all felt it was a nearly completed document. The Secretariat thanked Ellenora for her work, delivering a comprehensive plan which is ambitious and realistic.
2. **Staff updates**

The Q3 report, 2021 final budget document, 2022 workplan and budget were all agreed by the Secretariat. The Secretariat agreed to spend 29, 860 euro on programme costs covering activities such as membership, training, communications, elections, and plenaries.

Ruth was asked to buy a thank you card and gift for Ann Marie, who has stepped down from her duties as a member of the Secretariat.

1. **Updates from the Secretariat**
* Paula Leonard from ICAAN will be the guest speaker at the February Last Thursday of the Month members’ meet-up event on 24 February. This will be a linkage group meeting for anyone interested in JPC issues, and John will introduce the event, as he’s the JPC rep for DCPPN.
1. **Any other business**
* As per the workplan, the idea to have a film festival in the last part of the year was agreed, where the films from the Paul Woodward/Ernie Beggs project would be screened (possibly in St Patrick’s Cathedral).

Before we can show the films in public, the PPN **must have policies** on social media/images & messages/child and vulnerable adults.

The Secretariat also agreed to ask for *expressions of interest* for a second film project to be undertaken and will discuss again further at the next meeting.

1. **Date of next meeting:** Tuesday 08 March, 6.30pm – 8.30pm via zoom. Steven to facilitate.