**Secretariat minutes January 2023**

Present: Ernie, Catherine, Mick, Gerry, John, Steven

Apologies: Gavan, Rachel, Deirdre,

Staff: Ruth (note taker), Rachel.

**Minutes: represent, educate, network**

1. Mick will facilitate the next three meetings/Ernie the following three and Catherine the three after that. Minutes from the November meeting proposed by Gerry and seconded by Ernie and posted on the website [here](https://dublincityppn.ie/secretariat/).
2. Mick welcomed the new Support Worker, Rachel Merriman to the meeting, and wished her well.
3. There were no comments about the 2023 Draft Workplan, budget for 2023, updated and reviewed Constitution, draft Vision for Community Wellbeing document which were presented to the November Plenary and can be found on the website [here](https://dublincityppn.ie/resources/).

These documents are now accepted by the Secretariat, and will be presented to the May 2023 Plenary, for final approval.

Catherine and Mick were both keen that the draft Vision for Community Wellbeing document be seen as a first step, and hope that further work on this takes place. Perhaps the PPN could organise a Last Thursday of the Month on the Vision, or work with other guest speakers? To be discussed further at the next meeting.

1. Financial Statement: DRCD announced an increase in PPNs budgets for 2023, of 10,000 euro on 15 December, and this must now be allocated for 2023.

Suggestions are: to allocate the 10,000 euro equally amongst the already agreed budget/discuss new projects such as more films/a part time Comms Officer assistant role/increase in funding for thematic groups etc. The Secretariat to discuss this fully at the next meeting.

1. Updates from the Secretariat:

Gerry is involved in the Mazar’s report feedback group ie; the Roadmap Implementation Group and two updates are; the group is keen that the next national conference has space for motions to be raised and passed; and that there is consistency with staff wages across the country.

Mick’s updates from the DTG is that the group is very happy to have Rachel and Adrienne (in March), on board to assist the group reach its full potential.

John has been talking to Ellenora about the “how to” manual and training for all Reps and Secretariat on 24/25 February, in particular on his work with the Joint Policing Committee (JPC). This work is highly confidential, so can’t be offered to the public the Bulletins, in the same way as other committees, but John has made great partnerships with other interested JPC stakeholders, such as the Irish Community Action on Alcohol Network (ICAAN).

Catherine had no updates from the Environment Pillar.

It was proposed in the 2023 Workplan, that each member of the Secretariat would work closely with one SPC, or thematic group so that they could bring short updates to this meeting, which would hold then, all the PPN information and work.

To be discussed further at the February meeting: perhaps Ernie would like to work with the Arts SPC Reps etc, to be worked on further.

1. Date of Next Meeting: Tuesday 14 February 2023 from 6.30pm – 8.30pm

(this can be discussed at the next meeting too – is this time and date suitable for the Secretariat?)

Close of the meeting.