

Secretariat minutes January 2022

Present: Ellenora, Edel, Ruth, Beatriz, John, Gerry, Deirdre, Ann Marie

Apologies: Steven, Gavan, Rachel, Ernie

Minutes from December meeting proposed and seconded/Gerry & Deirdre (one amendment about the linkage/thematic group, to be updated and re-shared).

Minutes

1. **Ellenora and Edel** presented their draft version of the 5-year-strategic plan. Q&A followed/updated copy to be sent around for further comments. Presentation also attached.
One action to follow up – Development Companies/Partnerships to be asked to work closely with the PPNs, to provide training etc. Deirdre to follow up/discuss more at the next meeting in February.
2. **Staff updates**
 - Funding approved by DRCD: €75,700 (incl. of €25,700 ring-fenced for the Support Worker), for 2022. We assume DCC will also continue to fund into 2022, as per SLA/MoU etc
 - PPN Bulletins can be seen here: <https://dublincityppn.ie/>
 - Insurance: BHP Insurance provides insurance cover for not-for-profits, including Directors Insurance for a PPN with a similar structure to Dublin City PPN. If a member of the Secretariat would like to look into this further, here are two: <https://bhpinsurance.ie/>
https://bhpinsurance.ie/staff_profiles/aine-mcelhinney/
 - Ruth to meet staff from the DLR/Fingal and SCD PPNs this week to discuss the Codema proposal suggested at December's meeting.
 - Once these minutes are approved in February, they will be posted on our website.
3. **Updates from the Secretariat**
 - John has met with Paula from ICANN and would like to invite her into a Secretariat meeting, or else have a strand alone meeting for her to present her organisation to the PPN. All agreed this would be good. Ruth to follow up.
4. **Any other business**
 - Ernie and Paul Woodward would like to make a proposal to make more films (proposal attached to this email). One film from the 2021 project was shown at the plenary. The others are still to be shown (they can be put up on the website when we have a Child and Vulnerable Adult policy and a Social Media/Images and Messages policy. And/or shown at a PPN Film Festival in the spring: as an action on the 2022 workplan. Secretariat asked to look at this proposal.
5. **Date of next meeting:** Tuesday 08 February, 6.30pm – 8.30pm via zoom